



16<sup>th</sup> June 2017

Dear Parents/Carers

We wish to inform you that we will now practise the procedure for Locking down the school in the possible event of an intruder on our school site or within our school building with our children on Monday.

We will treat it just like a fire drill, which they are very used to practising. The children will be asked to move and sit underneath their classroom tables, silently whilst the teachers assess the risks of windows and doors. The children will be absolutely reassured that this is a practice Lockdown to ensure the school was safe.

In the Junior School, we have held a circle time with the children about the Lockdown, if children have raised questions about the recent events, teachers will have explained, in simple terms, the definition of terrorism using the guidance from the following links and give pupils the opportunity to share their feelings. With this in mind, we hope these links below may be of some use to you if you wish to continue the conversation with your child individually at home. Due to the age of pupils in the Infant School, the recent tragic events have not been spoken about with the pupils. We feel it is up to individual families and the maturity of your child/children on what you tell your little ones.

Childline is a free, private and confidential service for those under 19 in the UK, helping them deal with any issue which causes distress or concern. Childline provides an online resource that offers information and tips on dealing with any fears children may have in relation to the incident in Manchester and London.

Or

[www.childline.org.uk/info-advice/your-feelings/anxiety-stress-panic/worries-about-the-world](http://www.childline.org.uk/info-advice/your-feelings/anxiety-stress-panic/worries-about-the-world)

<http://www.bbc.co.uk/news/education-40011787>

<https://www.nasponline.org/resources-and-publications/resources/school-safety-and-crisis/war-and-terrorism/helping-children-cope-with-terrorism>

Yours sincerely

Annette Hixon  
Head of School

**Executive Headteacher: Mrs. H Hayter BEd, NPQH    Head of School: Mrs. A Hixon BEd Hons  
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